CHAPPEL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9TH MARCH 2020 IN CHAPPEL AND WAKES COLNE VILLAGE HALL, AT 7.30 P.M.

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In the Chair: Cllr. S. Chamley
Present: Cllrs. A. Cox, P. Dent, B. Knights, P. Neubauer
Clerk: Mrs. H. Cook
Also Present Cllr Chillingworth & four members of the public
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20/044 WELCOME AND APOLOGIES FOR ABSENCE
The Chairman opened the meeting at 7.30pm and welcomed everyone to the March Parish Council meeting. Cllrs Ingram & Langley had sent their apologies due to family commitments.

20/045 DECLARATION OF INTERESTS
Cllr Chamley read out Standing Order 2A.
No interest was declared.

20/046 PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST
The following points were raised by residents:

❖ The drop in session and article in the Village Reporter had not gone ahead regarding the field south of Swan Grove where the proposed 30 houses would be sited as clarification was being sought from Colchester Borough Council.

20/047 WARD & COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT
WARD COUNCILLOR PETER CHILLINGWORTH / COUNTY COUNCILLOR ANNE BROWN
Cllr Peter Chillingworth spoke briefly regarding:

❖ The decision from the Inspector regarding the Local Plan was due any day.
❖ Cllr Chillingworth gave an update regarding Protected Lanes. Colchester Borough Council advised that they are still considering the best approach to Protected Lanes. They will consider this topic when working towards Section 2 of the Local Plan.
❖ Colchester Borough Council have a climate change emergency action plan and want to be carbon neutral by 2030. All Councillors and staff will have training in this area.

20/048 CONFIRMATION OF MINUTES
RESOLVED that the minutes of the meeting held on Monday 10th February were a true record of the meeting.
Proposed: Cllr. Dent. Seconded: Cllr. Chamley. For: 3 Abstain: 2 (Cllrs. Cox & Neubauer were not present)

20/049 UPDATE ON PLANNING APPLICATIONS:
1) PLANNING APPLICATION: 192439. 7 PONTISBRIGHT COTTAGES, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DN.
The Clerk confirmed that conditional approval had been granted, just not put on the Colchester Borough Council website.

2) ENFORCEMENT APPEAL APPLICATION: APP/A1530/C/19/3239514. TIMBERLANDS FARM, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER, CO6 2DW.
The Clerk confirmed that the appeal was currently with the Planning Inspector.

3) **PLANNING APPLICATION 183046. LAND TO THE NORTH OF MILL BUILDINGS, WAKES COLNE MILLS, COLCHESTER ROAD, WAKES COLNE, COLCHESTER, CO6 2BY.**

The Clerk confirmed that no decision had yet been made. It was noted that new correspondence was on the CBC Planning website.

4) **PLANNING APPLICATION: 193049. TIMBERLANDS FARM, SPRING GARDENS ROAD, CHAPPEL, COLCHESTER.**

The Clerk confirmed that no decision had yet been made. Cllr Chillingworth confirmed that he was meeting CBC Planning Team and Enforcement on Monday in order to confirm the current situation.

5) **PLANNING APPLICATION: 193071. THE OLD POST OFFICE, COLCHESTER ROAD, CHAPPEL, COLCHESTER.**

The Clerk confirmed that conditional approval had been granted.

6) **PLANNING APPLICATION: 193069. LAND TO REAR OF GOODWINS FARM, CREPPING HALL ROAD, WAKES COLNE, CO6 2AP.**

The Clerk confirmed that no decision had yet been made.

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**20/050 HIGHWAY**

1) **SPEED WATCH**

Cllr Dent had circulated a report prior to the meeting and confirmed that no sessions had taken place as the weather had been too wet.

2) **White Colne Parish Council proposal regarding the speed on the A1124.**

The Clerk confirmed that White Colne PC had now set up a rota for the SID sign and would be as follows:

- 7th – 21st March Wakes Colne Parish
- 21st March – 4th April Chappel Parish
- 4th April – 18th April Aldham Parish
- 18th April – 2nd May Eight Ash Green Parish.

The data would then be collected and reviewed.

3) **Update on flooding on Oak Road.**

The Clerk confirmed that Essex Highways visited the site and drained the water off the road. The repair to the headwall and installation of a new gully would be planned for the end of March.

**20/051 STREET LIGHT – CHAPPEL HILL**

The Clerk confirmed that after much work the street light on Chappel Hill was now working.

**20/052 FOOTPATH IMPROVEMENTS**

The Clerk had circulated the new quote for the work on the footpath. The work would be undertaken outside of school time and when the ground had dried out.

**RESOLVED that the contract be given to Richardson Landscape at a cost of £1,580 plus VAT.**

20/053 VE75

Cllr Chamley confirmed that the school were keen to participate but they had not planned that terms work yet so would come back to the Council as soon as possible.

20/054 WAR MEMORIAL

Cllr Chamley confirmed that she had followed up discussions with the Church and confirmed that the War Memorial had been bought by public subscription and therefore should be insured and be placed on the Parish Council Asset register. The Clerk confirmed that it already was on the insurance policy. The Clerk was asked to investigate the possibility of maintaining the surrounding curtilage with EALC.

20/055 POPPY TRAIL PROJECT

Further discussions took place regarding Cllr Knights suggestion to produce another information board to be placed at the entrance to the village green. It was suggested that the pole on the left hand-side could be replaced in order to accommodate the poppy sign and the slow down for children sign. Cllrs asked the Clerk to write to the owner of the land for their approval.

20/056 POSTS ROUND THE OAK TREE MARKING THE QUEEN VICTORIA’S DIAMOND JUBILEE

RESOLVED to pay £100 in order to install three posts round the oak tree.


Further discussions took place regarding the purchasing of 16 further posts as agreed at the February meeting. It was agreed that the storage of this amount of posts was an issue. It was therefore agreed to lower this amount to 6 further posts.

RESOLVED to not purchase a further 16 posts, but to instead order 6 post to be kept at Cllr Chamley’s Farm until needed at a cost of £45 per post.


20/057 IT

The Clerk confirmed that Councillors had not set up their new Parish Councillor email accounts. Dove Support would provide any IT support needed. She encouraged Cllrs to set up their accounts as soon as possible.

20/058 FINANCIAL MATTERS

1) FINANCIAL STATEMENT.

The nine invoices including the Clerks’ Salary and Pension were circulated to those Councillors present to vet and agree.

<table>
<thead>
<tr>
<th>Cheque No</th>
<th>Description</th>
<th>Supplier</th>
<th>Net</th>
<th>VAT</th>
<th>Total</th>
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<tr>
<td>701685</td>
<td>Clerk's Salary</td>
<td>H Cook</td>
<td>422.47</td>
<td>0.00</td>
<td>422.47</td>
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<tr>
<td>701686</td>
<td>Clerk's Pension</td>
<td>Essex Pension Fund</td>
<td>123.36</td>
<td>0.00</td>
<td>123.36</td>
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<tr>
<td></td>
<td>Expenses</td>
<td>H Cook</td>
<td>11.23</td>
<td>0.00</td>
<td>11.23</td>
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<tr>
<td></td>
<td>Allotment Water</td>
<td>Anglian Water Business Ltd (National)</td>
<td>12.07</td>
<td>0.00</td>
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<tr>
<td>701687</td>
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<tr>
<td>701688</td>
<td>Hedge Cutting</td>
<td>J Doe</td>
<td>95.00</td>
<td>19.00</td>
<td>114.00</td>
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<tr>
<td></td>
<td>Lighting, call out</td>
<td>A &amp; J Lighting Solutions</td>
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<td>33.32</td>
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<tr>
<td></td>
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<td>Goldstar Networks Ltd</td>
<td>10.35</td>
<td>2.07</td>
<td>12.42</td>
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<tr>
<td>701689</td>
<td>Installation of Bollards round oak</td>
<td>J Cordingley</td>
<td>100.00</td>
<td>0.00</td>
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</tr>
</tbody>
</table>
RESOLVED that after further consideration the nine payments detailed on the schedule be authorised for payment.


2) MONTHLY BUDGET INFORMATION
No items were raised.

20/059 CORRESPONDENCE RECEIVED
The Clerk confirmed that all correspondences had been circulated.

20/060 CHAIRMAN & CLERK’S REPORT

- Cllr Chamley confirmed that Wakes Colne Parish Council had now co-opted several new Councillors and were now back up to full strength.

20/061 FUTURE AGENDA ITEMS

- Speed Watch
- School Footpath Update
- VE75
- County Broadband update

Cllr Chamley thanked everyone for attending and closed the meeting at 8.25pm. The next meeting would be held on the 20th April at 7.30pm.

Signed:..........................................................................................................................

Chairperson of the Parish Council Date: 20th April 2020.